



Puerto Rico Federal Affairs Administration

Administrative Order

GOVERNMENT OF PUERTO RICO
Federal Affairs Administration

[PRFAA Administrative Order No. 2010-08]

Use of Information Systems, Internet and E-mail

ACTION: Amendment to PRFAA Regulation No. 11

SUMMARY: This document amends the rules dealing with employee use of agency information management systems, internet and e-mail. These revisions are necessary to reflect recent changes in government-wide policies adopted by the P.R. Office of Management and Budget.

EFFECTIVE DATE: This rule is effective December 30, 2010.

FOR FURTHER INFORMATION CONTACT: For information concerning information technology policies, contact Mr. Emilio del Toro, Director, Information Technology, telephone (202) 778-0710 ext. 1544.

SUPPLEMENTARY INFORMATION:

Background

The Puerto Rico Federal Affairs Administration (PRFAA) adopted an internal rule to manage use of agency information systems, internet and e-mail on March 27, 2006. A technical amendment to the rule was adopted on December 14, 2009 to re-number the rule so that it would conform to PRFAA's current regulatory codification framework.

In accordance with government-wide guidelines issued by the P.R. Office of Management and Budget, PRFAA is amending the regulation to incorporate technology not existent at the rule's inception.

It must be noted that this rule applies only to PRFAA employees and other authorized users, and do not impact the general public.



Program — sequence of instructions that allows a computer to perform specified functions.

Social media — refers to the use of internet for interactive social communications. Some types of social media are forums, message boards, blogs, wikis and podcasts. Examples of social media applications include Facebook, YouTube, Tumblr, MySpace and Twitter among others.

User — * * *

Virus — * * *

2. In Section 6, paragraph (a) is amended by adding subparagraphs (vii) and (viii) as follows:

6. INTERNET PROVISIONS:

(a) * * *

(i) * * *

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(vii) Creating, downloading, viewing, storing, copying, transmitting or retransmitting materials related to games or lotteries.

(viii) Access and engage in interactive communications through social media networks for non-official purposes.

Fernando Peña
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