

SPECIAL GRANT TERMS AND CONDITIONS GOVERNING
PAUL DOUGLAS TEACHER SCHOLARSHIP PROGRAM ADMINISTRATION
BY THE STATE AGENCY

Program Year: July 1, 1988, to June 30, 1989

The Federal funds granted to the State agency (hereinafter referred to as "the agency") designated on the attached Grant Award Notification (Form ED-GCS 007) shall be administered in accordance with the following specific terms and conditions, which are incorporated in that grant by reference:

1. The agency shall use its payments under the Paul Douglas Teacher Scholarship Program only for making scholarship payments to eligible individuals.
 - a. No portion of the granted, Federal funds shall be used for program administration.
 - b. No payment shall be made to a scholarship recipient (hereinafter referred to as "scholar") under this program unless the scholar is: (1) enrolled as a full-time student in an institution of higher education that is currently accredited by a nationally recognized accrediting agency or association that the U.S. Secretary of Education (hereinafter referred to as "the Secretary") determines to be a reliable authority as to the quality of training offered; (2) pursuing a course of study leading to certification as a teacher at the preschool, elementary, or secondary level, as determined by the State agency but not including graduate study that is not required for initial teacher certification; and (3) maintaining satisfactory progress as determined by the institution of higher education the student is attending.
2. The total costs charged to the Federal government for the performance of this grant shall not exceed the total amount set forth in the attached Grant Award Notification, or any revision thereof approved by the Secretary. Expenditures of the agency may be charged to this grant only if: (a) they are in payment for scholarships awarded for academic year 1988-89, except as otherwise provided in item 12; and (b) they conform to the State application for Paul Douglas Teacher Scholarship Program funds that has been approved by the Secretary.

3. No changes will be made in the designation of the agency to administer the Paul Douglas Teacher Scholarship Program without the prior written approval of the Secretary.
4. No changes will be made in the scholar selection criteria and procedures or any other aspect of the program of activities described in the State application without the prior written approval of the Secretary.
5. No one will receive a Paul Douglas Teacher Scholarship without entering into an agreement with the agency under which he or she agrees to the terms specified in 34 CFR 653.40.
6. The terms and conditions of the agreement referred to in item 5 will be fully disclosed in the scholarship application form.
7. The agency will monitor scholars' compliance with the provisions of 34 CFR 653.40, 653.41(b), and 653.42.
8. The agency will make particular efforts to attract students from low-income backgrounds or who express a willingness or desire to teach in schools having less than average academic results or serving large numbers of economically disadvantaged students.
9. Paul Douglas Teacher Scholarships will be awarded without regard to sex, race, handicapping condition, creed, or economic background.
10. The agency may make awards to students based on this grant beginning on the date of receipt by the agency of the attached notification, provided that no payments to students from funds awarded under this grant are made before July 1. Federal funds for making such payments to students may be requested on or after July 1; information relating to the specific payment system which is applicable to the agency is contained below.
11. Except as otherwise provided in item 12, the agency shall expend all funds received from the Secretary for scholarships during the award year specified by the Secretary with regard to those funds; and expend in that award year, for scholarships, all funds received by the State prior to that award year from principal and interest payments made under the provisions of 34 CFR 653.42.
12. After awarding all scholarships for payment during the award year, as required by item 11, a State may reserve for expenditures in the following award year a remaining amount of funds which is less than the amount required for a scholarship as well as funds that were awarded but were returned or not expended. Any scholarship funds reserved for the following award year must be obligated (i.e., awarded to students) by the agency no later than September 30, 1989.

13. The agency shall maintain adequate program and fiscal records sufficient to demonstrate that it has administered the program in accordance with program requirements and to facilitate an effective audit, and shall submit any reports that are required by the Secretary in order to carry out the Secretary's functions under the Paul Douglas Teacher Scholarship Program. The agency's records shall, in particular, demonstrate the maintenance of a clear audit trail reflecting the receipt and disbursement of Federal funds.
14. The agency shall furnish to representatives of the Secretary and the Comptroller General of the United States, for purposes of audit and examination, access to any books, documents, and other records of the agency that are pertinent to this grant, at all reasonable times during the required period of retention of such records.
15. The agency shall provide for annual, independent, non-Federal audits of its Paul Douglas Teacher Scholarship Program operations and otherwise satisfy the requirements of the Single Audit Act of 1984 (Section 7501(8)(A) of Title 31, United States Code). Federal Paul Douglas Teacher Scholarship Program funds may not be used to cover the cost of these audits.

REPORTS

As provided in 34 CFR 653.21(a)(3), the agency must submit an annual Performance Report to the Department of Education.

Due Date : October 31

Report Form : Performance Report (ED Form E40-31P)

Number : a signed original and one copy

Mail to : State Student Incentive Grant (SSIG) Program
OPE/Office of Student Financial Assistance
U.S. Department of Education (Rm. 4018, ROB #3)
400 Maryland Avenue, S.W.
Washington, D.C. 20202

Telephone: (202) 732-4507

CONDITIONS FOR PAYMENTS

Under this program, payments from the U.S. Department of Education to the SEA's are made through the Education Department Payment Management System (ED/PMS), administered by the Financial Management Service. Any questions regarding this payment system should be directed to the finance contact person indicated in block 3 of the Notification.

