

Local Redevelopment Authority-Roosevelt Roads

Field Operations Manager

Position Description

- Oversees field operations at the former Naval Station Roosevelt Roads
- Oversees the implementation of procedures utilized in the field with the aim of enhancing operational effectiveness
- Point of contact or liaison with current and future tenants and consultants
- Monitors and recommends solutions to improve property infrastructure maintenance
- Provides supervision of service providers: utility, security, landscape maintenance, etc.
- Provides consistent, continuous and operational information to the Executive Director, and will provide monthly reports of field operational activities.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to apply applications in business processes
- Excellent problem solving skills
- Excellent communication skills
- Excellent interpersonal and managerial skills

REQUIRED EDUCATION/EXPERIENCE/CERTIFICATION

- Certification in a Technical or Management field
- Minimum seven years of operational, managerial, or administrative experience in the private or public sector